

Dated: 11.10.2025

NOTICE

With reference to our earlier notices regarding *re-registration for upgradation of grades in Internal Assessment / Practical marks* for the papers in which students have obtained an "ER" or "F" grade, it has been observed that many students are still approaching the office for the same.

In this connection, it is hereby informed to all concerned students that many teachers have already started conducting class tests/practicals, and it is therefore not feasible for them to re-conduct these assessments.

Accordingly, **one final opportunity** for re-registration is being provided from 12th November to 14th November, 2025. No further extension of the date will be granted under any circumstances.

Steps for Re-registration for ER/F Papers

1. Payment of Fees:

- Pay ₹100/- per paper as re-registration fees.
(Example: For 3 papers = ₹300/-; for 1 paper = ₹100/-)
- Payment Link: <https://eazypay.icicibank.com>
(Select "Other Misc. Fees")

Note: Only students who have obtained an "F" or "ER" grade in any paper are eligible to re-register.

2. Upload Documents on College Portal:

Upload the following documents at <https://mlnce.uni1erp.in>

- Latest mark sheet
- Copy of payment receipt (fees paid as per Step 1)

Note: **This fee is separate from College Fees or University Examination Fees.**

3. Submit Re-registration Form:

Fill in the required details in the re-registration form available on <https://mlnce.uni1erp.in/> and submit it online.

4. Re-appear Form on Samarth Portal:

All students must also select the same paper(s) for re-appear in the Samarth Portal.

Without filling the exam form on the Samarth Portal, the Internal Assessment marks cannot be upgraded.

Note for Ex-students: -

All ex-students are required to submit an offline application for re-registration in the College Office along with:

- A copy of their last result
- A copy of the payment receipt (fees paid as per Step 1)



(Prof. Sandeep Garg)
Professor-Principal

Copy to:

1. College Website
2. Student Notice Board
3. Nodal Officer, SEC/VAC
4. All Teachers-in-Charges
5. Convener, Time-Table Committee
6. Office File