

Dated: 30-07-2025

**DRAFT MINUTES**

**Minutes of the General Body Meeting of the Staff Council held on Wednesday, the 30<sup>th</sup> July, 2025 at 5.00 P.M. in Staff Room.**

A meeting of the Staff Council was held on Wednesday, the 30<sup>th</sup> July, 2025 at 5.00 P.M. in the Staff Room.

95 Members signed their presence in the attendance register.

Prof. Sandeep Garg, Principal presided over the meeting.

The following was the agenda: -

1. **Confirmation of minutes of the earlier meetings held on 02-06-2025 & 01-07-2025.**
2. **Formation of Academic Committees for the academic year 2025-26.**
3. **Any other matter with permission of the chair.**

The following decisions were taken at the meeting: -

**Item No. 1**

The Secretary, Staff Council read out the minutes of the Staff Council meeting held on 02-06-2025 & 01-07-2025. The house approved the same.

**Item No. 2**

The following committees were formed for the Academic Session 2025-26. The name of the Conveners and members are given below with their respective committees: -

1. **ADMISSION COMMITTEE (will continue till 2024-25 & 2025-26)**

1. Prof. Kana Ram Meena, Convener
2. Dr. Shashi Kant, Co-convener
3. Dr. Shefali Rathore, Co- Convener
4. Teachers In charge of all the Departments.  
Members nominated by the Department having Hons. Courses.

2. **TIME-TABLE COMMITTEE (2025-26)**

1. Dr. Bharati Devi, Convener (2024-25 & 2025-26)
2. Mrs. Sarita Bhoi, Co-convener (2024-25 & 2025-26)
3. Dr. Varun Narang, Member
4. Dr. Renu Kumari Verma, Member
5. Dr. Pushpa Meena, Member

### **3. STUDENTS' UNION ADVISORY COMMITTEE**

1. Dr. Parvir Kumar, Convener
2. Dr. Mohit Balhara, Co-convenor
3. Ms. Pallavi Kaushik, Member
4. Sh. Prateek Singhal, Member
5. Dr. Amit Kumar Mishra, Member
6. Sh. Rituraj Anand, Member
7. Dr. Pratik Kumar Singh, Member
8. Dr. Anju, Member
9. Sh. Prashant Mishra, Member

### **4. FEE CONCESSION COMMITTEE**

1. Sh. Bharat Kumar, Convener
2. Dr. Pratik Kumar Singh, Co-convenor
3. Prof. Anjali Agarwal, Member (2024-25 & 2025-26)
4. Dr. Mohammad Arshad, Member (2024-25 & 2025-26)
5. Dr. Vikash Kumar, Member
6. Ms. Deepti Goel, Member (2024-25 & 2025-26)
7. Ms. Priya Goyal, Member

### **5. LIBRARY ADVISORY COMMITTEE**

1. Sh. Sandeep Tokas, Convenor Purposed (yet to be Decided)
2. Dr. Sonu Kumar, Convenor Purposed (yet to be Decided)
3. Teachers-in-Charge of all the Departments (Members)

### **6. DISCIPLINE COMMITTEE**

1. Dr. Deepak Sharma, Convener
2. Prof. Kana Ram Meena, Co-convenor
3. Sh. Rituraj Anand, Co-convenor
4. Ms. Deepti Goel, Member
5. Dr. Ashutosh Sharma, Member
6. Sh. Mohd Ali, Member
7. Dr. Urjesh Kumar, Member
8. Dr. Harish Singh, Member
9. Dr. Reshu Gupta, Member
10. Ms. Adyasha Anindita, Member
11. Ms. Somwati, Member

### **7. ATTENDANCE COMMITTEE**

1. Sh. Ashok Kumar Chauhan, Convener
2. Dr. Mohammad Arshad, Member (2024-25 & 2025-26)
3. Sh. Bharat Kumar, Member
4. Ms. Ishta Vohra, Member
5. Dr. Shashi Kant, Member

#### **8. MAGAZINE COMMITTEE**

1. Ms. Priyanka Panwar, Convener
2. Sh. Satyendra Singh, Co-convenor
3. Dr. Kasturi Choudhary, Member
4. Sh. Ashok Kumar Chauhan, Member
5. Ms. K. Anuradha, Member
6. Ms. Renu, Member

#### **9. WORKLOAD COMMITTEE**

1. Chairman, Staff Council – (Ex-Officio)
2. Teachers-in-Charge of all the Departments / In case of Emergency Nominee of Teacher-in-Charge.

#### **10. MEDIA & PRESS COMMITTEE**

1. Sh. Sinchuilung Gangmei Kabui, Convener
2. Dr. Monika, Co-convenor
3. Dr. Bhawna Rajput, Member
4. Dr. Aqueel Akhtar, Member
5. Sh. Debasish Parashar, Member
6. Mrs. Renu, Member
7. Sh. Rajan Kumar, Member
8. Sh. Prashant Mishra, Member

#### **11. PROVIDENT FUND COMMITTEE**

1. Prof. Ashwani Kumar, Convenor
2. Mrs. Renu Govila, Member

#### **12. NEW PENSION SCHEME COMMITTEE**

1. Sh. Sujit Kumar, Convener
2. Dr. M.A. Honest Mohideen, Member
3. Sh. Ashok Kumar Chauhan, Member
4. Dr. Sonu Kumar, Member

#### **13. SPORTS COMMITTEE**

1. TIC Sports, Convener
2. Dr. Mohit Balhara, Co-convenor
3. Prof. Priya Bhalla, Member (2024-25 & 2025-26)
4. Mrs. Poonam Khanna, Member
5. Dr. Deepak Sharma, Member (2024-25 & 2025-26)
6. Dr. Parvir Kumar, Member
7. Dr. Neelu Grover, Member
8. Dr. Ashutosh Sharma, Member
9. Ms. Meenu Kumari, Member (2024-25 & 2025-26)
10. Sh. Suryakant Bhardwaj, Member (2024-25 & 2025-26)
11. Dr. Yogendra Kumar Singh, Member
12. Sh. Mohd Ali, Member (2024-25 & 2025-26)
13. Sh. Umesh Kumar, Member (2024-25 & 2025-26)

**14. COLLEGE WEB SITE & PROSPECTUS REVISION COMMITTEE (continue 2024-25 & 2025-26)**

1. Prof. Rajnish Kumar Kler, Convener
2. Mrs. Poonam Khanna, Member
3. Prof. Priya Bhalla, Member
4. Prof. Rajesh Kumari, Member
5. Prof. Pradip Sharan, Member
6. Mrs. Bhawna Rajput, Member
7. Sh. Ankit Verma, Member
8. Sh. Mohd Ali, Member
9. Sh. Rajan Kumar, Member
10. Ms. Neha Narula, Member
11. Dr. Shefali Rathore, Member
12. Ms. Laxmi, Member
13. Dr. Monika, Member
14. Dr. Renu Kumari Verma, Member
15. Mrs. Renu, Member
16. Dr. Shashi Kant, Member

**15. CULTURAL COMMITTEE**

1. Dr. Shefali Rathore, Convener
2. Sh. Debasish Parashar, Co-convenor
3. Mrs. Deepika Handa, Co-convenor
4. Dr. Pratik Kumar Singh, Co-coordinator, Alfaaz
5. Sh. Prateek Singhal, Coordinator, Astitva
6. Ms. Madhu Kumari, Coordinator, Gravity
7. Ms. Priyanka Panwar, Coordinator, IRIS
8. Ms. Deepti Goel, Co-coordinator, IRIS
9. Sh. Deepak Kumar Gupta, Coordinator, Lok-Folk
10. Sh. Sujit Kumar, Coordinator, Chitragrahini
11. Sh. Umesh Kumar, Fusion, Coordinator

**16. COMPUTER LAB COMMITTEE (will continue till 2024-25 & 2025-26)**

1. Dr. Monika, Convener
2. Prof. Anjali Agarwal, Member
3. Prof. Priya Bhalla, Member
4. Dr. Sumit Kumar, Member
5. Dr. Harish Singh, Member
6. Dr. Yogendra Kumar Singh, Member
7. Mrs. Maya Rani, Member
8. Dr. Hajari Lal Bairwa, Member
9. Dr. Amit Kumar Mishra, Member
10. Ms. Sandhya Rani, Member
11. Ms. Priya Goyal, Member

**17. ALUMNI COMMITTEE (will continue till 2024-25 & 2025-26)**

1. Dr. Vikash Kumar, Convener (2024-2025 & 2025-2026)
2. Dr. Hidam Peter, Member (2024-2025 & 2025-2026)
3. Dr. M.A. Honest Mohideen, Member
4. Dr. Bharati Devi, Member
5. Dr. Hajari Lal Bairwa, Member

**18. CAREER COUNSELING COMMITTEE (will continue till 2024-25 & 2025-26)**

1. Secretary, Staff Council (Convener)
2. One member to be nominated from each department
3. Dr. Kuldeep Singh, Member
4. Dr. Renu Kumari Verma, Member
5. Dr. Varun Narang, Member

**19. GENDER SENSITIZATION COMMITTEE**

1. Prof. Priya Bhalla, Convener (2024-25 & 2025-26)
2. Ms. Deepika Handa, Co-convener
3. Dr. Neelu Grover, Member
4. Mrs. Somwati, Member (2024-25 & 2025-26)
5. Ms. Ishta Vohra, Member
6. Dr. Pratik Kumar Singh, Member (2024-25 & 2025-26)
7. Sh. Akram Raza, Member (2024-25 & 2025-26)
8. Sh. Deepak Kumar Gupta, Member (2024-25 & 2025-26)
9. Ms. Neha Narula, Member (2024-25 & 2025-26)
10. Ms. Madhu Kumari, Member (2024-25 & 2025-26)

**20. CANTEEN COMMITTEE (will continue till 2024-25 & 2025-26)**

1. Dr. Parvir Kumar (Convener)
2. Dr. Sashi Kant, Member
3. Sh. Ankit Verma, Member
4. Sh. Mantu Kumar, Member
5. Dr. Urjesh Kumar, Member
6. Sh. Prashant Tripathi, Member

**21. AMBEDKAR STUDY CIRCLE COMMITTEE**

1. Dr. Shyam Narayan Pandey, Convener
2. Dr. Jhablu Ram, Co-convener (2024-25 & 2025-26)
3. Prof. Anjali Agarwal, Member
4. Dr. Pintu Kumar, Member (2024-25 & 2025-26)
5. Dr. Anju, Member (2024-25 & 2025-26)
6. Ms. Meenu Kumari, Member (2024-25 & 2025-26)
7. Sh. Umesh Kumar, Member (2024-25 & 2025-26)
8. Sh. Prashant Tripathi, Member (2024-25 & 2025-26)
9. Sh. Mantu Kumar, Member (2024-25 & 2025-26)
10. Dr. Urjesh Kumar, Member (2024-25 & 2025-26)

**22. GANDHI STUDY CIRCLE COMMITTEE**

1. Dr. Subodh Kumar Sajjan, Convener
2. Sh. Sandeep Tokas, Co-convenor
3. Mrs. Renu Govila, Member
4. Mrs. Maya Rani, Member
5. Mrs. Poonam Khanna, Member (2024-25 & 2025-26)
6. Prof. Anjali Agarwal, Member (2024-25 & 2025-26)
7. Dr. Aqueel Akhtar, Member

**23. GENDER CHAMPION CLUB (will continue till 2024-25 & 2025-26)**

1. Mrs. Sarita Bhoi, Convener
2. Dr. M.A. Honest Mohideen, Member
3. Dr. Kasturi Choudhary, Member
4. Sh. Lal Krishna M, Member
5. Sh. Satyendra Singh, Member
6. Sh. Akram Raza, Member

**24. Woman's Development Cell**

1. Ms. K. Anuradha, Convener
2. Ms. Laxmi, Co-convenor (2024-25 & 2025-26)
3. Dr. Kasturi Choudhary, Member
4. Ms. Priyanka Panwar, Member
8. Ms. Deepika Handa, Member (2024-25 & 2025-26)
9. Dr. Sonu Kumar, Member (2024-25 & 2025-26)

**25. STRESS MANAGEMENT CELL**

1. Mrs. Deepika Handa, Convenor
2. Dr. Hidam Peter, Co-convenor
3. Prof. Brij Kishore, Member
4. Mrs. Somwati, Member
5. Dr. Kuldeep Singh, Member
6. Dr. Anju, Member

**26. Manzil Society**

1. Dr. Shyam Narayan Pandey, Convenor
2. MS. Meenu Kumari

**27. Standing Committee**

- : - One Senior teacher by rotation  
: - current teacher in Charges

## **28. Monitoring Committee**

1. Staff Council Secretary
2. Bursar
3. Prof. Anjali Agarwal, Member
4. Prof. Ashwani Kumar, Member

**Note:-** The formation of the Committee for the Academic Session 2025-26 shall be subject to the approval of the forthcoming Staff Council meeting. The Committee will be constituted in accordance with Rule '6-B' of the University Ordinance XVII-XIX, as per the provisions laid down therein. A copy of the said rule is enclosed herewith for reference and necessary action.



**(Prof. Sandeep Garg)**  
**Chairman, Staff Council**

The meeting ended with a vote of thanks to the Chair.



**(Dr. Prem Kumar)**  
**Secretary, Staff Council**

## 6-A

- (1) There shall be a Staff Council in every College.
- (2) All the members of the teaching staff, the Librarian and the Director of Physical Education shall constitute the Staff Council.
- (3) Subject to the provisions of the Act, the Statutes and the Ordinances of the University, the Principal shall act as Principal-in-Council in respect of matters on which Staff Council is required to take decisions.
- (4) (a) The Principal shall be ex-officio Chairman of the Staff Council.  
(b) The Council shall elect its Secretary, who shall hold office for a term of one year. The Secretary may be re-elected for a second term but no person shall hold office of Secretary for more than two consecutive terms.
- (5) (a) Subject to the provisions of the Act, the Statutes and the Ordinances of the University, the Staff Council shall take decisions in respect of the following matters:
  - (i) Preparation of College time-table.
  - (ii) Allocation of extra-curricular work of teachers not involving, payment of remuneration.
  - (iii) Organising extra-curricular activities, including cultural activities of students, sports, games, National Service Scheme and other social services schemes and academic societies.
  - (iv) Laying down guide-lines for purchase of library books and laboratory equipment in consultation with the appropriate departments.
  - (v) Organising admission of students.
- (b) Subject to the provisions of the Act, the Statutes and the Ordinances of the University, the Staff Council shall make recommendations in respect of the following matters:
  - (i) Formulation of recommendations on introduction of new teaching posts in the departments and expansion of the existing departments;
  - (ii) Formulation of admission policy within the framework of the policy laid down by the University;
  - (iii) Formulation of guidelines regarding arrangements for the residence and welfare of students in consultation with appropriate students' organisations;
  - (iv) Formulation of guide-lines regarding discipline of the students;
  - (v) Formulation of policies for recommending names of teachers for participation in seminars and conferences and financial assistance to teachers.

**Note:** The administrative staff of the College will not be within the purview of the Staff Council.

## 6-B

- (a) The Staff Council shall function through Committees appointed by the Council. Ordinarily
  - (i) no person shall be member of more than two Committees at a time; and
  - (ii) no person shall hold office as a member of a Committee for more than two

consecutive terms.

- (b) The Principal shall have the right to be present and to speak any meeting of any Committee.
- (c) Each Committee shall have a Convenor appointed by the Staff Council, who shall convene the meetings of the Committee, and the minutes of the meetings shall be prepared and maintained by him.
- (d) The decisions of the committee shall be reported to the subsequent meeting of the Staff Council for ratification, wherever necessary.
- (e) The Principal shall implement all decisions of the Staff Council. If, in the opinion of the Principal, however, any emergency has arisen which requires that immediate action should be taken, the Principal shall take such action as he deems necessary and shall report the same to the next meeting of the Staff Council for confirmation.

**6-C**

The rules relating to the conduct of meetings of the Staff Council shall be in accordance with the Regulations laid down in this behalf.

**7.**

- (1) The appointment of the Principal and other members of teaching staff shall be made after advertisement.

The Principal should, in addition to his duties as Principal, be also required to undertake some teaching work in the College, or the University.

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- (a) The appointment of the College Principal and Professor shall be made by the Governing Body of the College on the recommendation of a Selection Committee consisting of the following:

1. Chairperson of the Governing Body to be the Chairperson.
2. Two members of the Governing Body of the College to be nominated by the Chairperson of whom one shall be an expert in academic administration.
3. Two nominees of the Vice-Chancellor who shall be Higher Education experts in the subject/field concerned out of which at least one shall be a person not connected in any manner with the affiliating University.  
  
In Case of Colleges notified/declared as Minority Educational Institutions, one nominee of the Chairperson of the College from out of a panel of five names, preferably from Minority Communities, recommended by the Vice-Chancellor of the University of whom one should be a subject expert.
4. Three Higher Education experts consisting of the Principal of a College, a Professor and an accomplished Educationist not below the rank of a Professor (to be nominated by the Governing Body of the

<sup>223</sup> Amended/Replaced vide E.C.10.02.2004, E.C.06.03.2014, E.C. 01-02.07.2019 & E.C.10.10.2020/21.10.2020