



UNIVERSITY OF DELHI

Ref. No. Exam.VII(Conduct)/648
Dated: 18.11.2021

NOTIFICATION

Subject: Guidelines/Policies related with Open Book Examinations (OBE) for students of Divyaang (PwBD) category for academic session 2021-22 in view of the COVID-19.

This is in continuation to the Notifications related with the guidelines/policies for the conduct of the Open Book Examinations (OBE) for the semester students for all Under Graduate (UG) and Post Graduate (PG)/Professional programs dated 11.11.2021 and 17.11.2021 respectively (available on university website i.e. www.du.ac.in) in all streams in view of the prevailing situation arisen due to COVID-19 pandemic for academic session 2021-22.

The notifications as above have specific mention of the students under the Divyaang (PwBD) category. However, to specify further, the following points may be ensured by all concerned:

- 1) For the students under the PwBD category, the total duration of OBE examination shall be **Six Hours**. This will include **three hours** for attempting the examination as per the prescribed time for the OBE, extra time of **20 minutes** per hour i.e. 1/3 of the prescribed duration of the OBE (as per the rules and eligibility prescribed by the University), **one hour** for the purpose of downloading the question paper and uploading the scanned images of the answer sheets, and further **one hour** above all as a special provision as purely one time measure.

IMPORTANT: In case of poor internet connectivity/any unforeseen technical glitches etc., the students are advised to submit his/her script beyond the specified time period (3 hr for writing the exam + 1 hr for downloading and uploading the script), students can submit the scripts on online portal with documentary evidence for which 60 min additional time will be given. If problem persists students can submit the scripts by email to the Nodal Officer of the college/department (maximum time limit for email submission is 30 minutes). However, all such cases (email submission and delayed submission after 3+1 hr) will be examined by the Review Committee, and these answer sheets shall be evaluated based on the decision of the Review Committee. Students may note that all such delayed submission beyond 3+1 hr may cause delay in the declaration of result. For the PwD students the time of submission will be (4 hr for writing the exam + 1 hr for downloading and uploading the script), students can submit the scripts on online portal with documentary evidence for which 60 min additional time will be given, or they can submit the scripts by email at email ID: pwdsasnov21@exam1.du.ac.in

It is to mention that the time of submission of answer sheets shall be recorded by the system. The delayed submissions of answer sheet with exact time of submission shall be sent to Review Committee.

- 2) The students belonging to the PwBD category who wish to avail the ICT infrastructure facilities at College/department/faculty/institutes for downloading question papers and uploading answer sheets should be allowed the same following the guidelines of social distancing, safety and health of all the concerned.
- 3) The colleges/departments/faculties/institutes of the University are required to provide scribes/writers to students belonging to the PWBD category on the request of the students, provided that such students wish to take the examinations in the premises of their respective Colleges/Departments. For this the students are advised to send their request for writer/scribe to the Principal/Head/Dean/Director of the college/ department/ faculty/institute as the case may be latest by **25.11.2021**
- 4) The colleges/departments/faculties/institutes should prominently notify a dedicated e-mail on its website to receive such requests and ensure that the same is in a format which can be easily accessed by the students with the screen reader.
- 5) **The visually impaired students have the option to take the examinations by typing on computer and saving the files in PDF format and then sending/uploading the answer scripts.**
The candidates having permanent disability which is a hindrance in his /her ability in writing may be allowed to write their examinations on computer /laptop with the help of relevant and disabled friendly software.
- 6) All PwBD students will receive question papers by email and have the option to upload the answer scripts on the portal or send the same on a dedicated e-mail id: **pwdsasnov21@exam1.du.ac.in**. However, only one of the above modes should be used for uploading/sending the answer scripts. The e-mail facilities are only for PwBD students so that they do not face any accessibility issues on the portal.
- 7) The students can send their representations/queries if any, related with the OBE to the Nodal Officer of colleges/departments/faculties/institutes concerned. The list of Nodal Officers of the colleges/departments/faculties/institutes shall be available on the website of University of Delhi in due course of time.


O.S.D. (Examinations)


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