

# MOTILAL NEHRU COLLEGE (EVENING)

## Procedure of Appointment for the Post of Principal

1. The appointment of the Principal shall be made adopting following process:-

- i. The appointment of Principal shall be made after advertisement, with prior approval of the University.
- ii. All the applications received shall be scrutinized by a Screening Committee consisting of the following and a list of all the candidates fulfilling the minimum eligibility qualifications shall be prepared and points be awarded to all such candidates shall be calculated on the basis of the criteria notified by the University:
  1. Chairperson, Governing Body – Chairperson
  2. Two members of the Governing Body (of which atleast one should be from the University Representative(s) nominated by the Chairperson Governing Body. (The Teacher Representatives from the College cannot be the part of Screening Committee).
  3. An Academician representing SC/ST/OBC/Minority/ Women/Persons with Disability to be nominated by the Principal, if any of the candidates representing these categories is an applicant and if any of above members of the Screening Committee does not belong to that category.

At least three members shall form the quorum.

- iii) The Governing Body shall forward a panel of names on the recommendation of a Selection Committee consisting of the following:-
  1. Chairperson, Governing Body as Chairperson.
  2. Two members of the Governing Body of the college to be nominated by the Chairperson of whom one shall be an Expert in academic administration.
  3. One nominee of the Vice Chancellor who shall be a Higher Education Expert. In case of Colleges notified/ declared as minority educational institutions, one nominee of the Chairperson of the College from out of a panel of five names, preferably from minority communities, recommended by the Vice Chancellor of whom one should be a Subject Expert.
  4. Three experts consisting of the Principal of a College, a Professor and an accomplished educationist not below the rank of a Professor (to be nominated by the Governing Body of the College) out of a panel of six experts approved by the Academic Council.
  5. An Academician representing SC/ST/OBC/Minority/ Women/Persons with Disability categories, if any of candidates representing these categories is an applicant, to be nominated by the Vice Chancellor, if any of the above members of the Selection Committee does not belong to that category.

At least five members, including two experts will constitute the quorum.

- iv) The list or selected and waitlisted candidates/ panel of names in order or merit, duly signed by all members of the Selection Committee shall be forwarded to the University.
- v) The list thus submitted shall be considered by a Selection Committee constituted for the purpose and consisting of the following:-
  1. Vice Chancellor

2. Pro- Vice Chancellor
3. A Nominee of the Visitor
4. Chairman of the Governing Body of the College concerned.
5. Two members of the Executive Council nominated by the Vice- Chancellor on its behalf.
6. An Academician representing SC/ST/OBC/Minority/ Women/Persons with Disability categories, if any of candidates representing these categories is an applicant, to be nominated by the Vice Chancellor, if any of the above members of the Selection Committee does not belong to that category.

On the recommendation of the Selection Committee, the University shall transmit to Governing Body a list of persons mentioned in the order of preference whom the University would be prepared to recognize as Principal, or, if none of the applicants are considered suitable, shall refrain from sending a list, in which case the post shall be re-advertised. The appointment of the Principal shall be made by the Governing Body accordingly.

Chairman, Governing Body